


**SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, (AUTONOMOUS),  
SION (W), MUMBAI -400 022  
AQAR 2022-2023**

**6.2.3:** The Enterprise Resource Planning (ERP) documents and the screenshots of user interface of each module stating the implementation of E-governance in areas of operation as mentioned below:

<b>Sr. No.</b>	<b>Quality Assurance initiatives</b>	<b>Page numbers</b>
1.	Administration- ERP Reports	1 - 2
	Administration- Screenshots	3 - 4
2.	Finance and Accounts- Tally ERP Reports	5 - 7
	Finance and Accounts- Tally Screenshots	8
3.	Students' Admission and Support- Microsoft TEAMS	9 - 10
	Students' Admission and Support- Microsoft TEAMS and Website Screenshots	11 - 18
4.	Examination- Techatalyst ERP Reports	19 - 24
	Examination- Techatalyst Screenshots	25 - 28

  
Principal  
SIES College of Arts, Science &  
Commerce (Autonomous)  
Sion (West), Mumbai - 400 022.

**Principal**



**College Seal**

**PurchaseOrder**

WO/I-M/0029/22-23

16<sup>th</sup> December 2022



**GENIE INFOTECH PRIVATE LIMITED**  
5th Floor, Office No 504, Corporate Plaza,  
Senapati Bapat Road, Near Chaturshringi Temple,  
Pune 411016, Maharashtra, India  
Contact Person : Mr Suketu Shah (93700 35495)  
E-mail : suketu.shah@gitpl.com  
**GSTIN 27AADCG7610E1ZV, PAN AADCG7610E**

**Billing Address:**  
**The South Indian Education Society,**  
K.A.Subramaniam Road Matunga  
Contact: Mr. Sachin Jade IT Deputy Manager (8767261671)  
GST No: 27AAAAS6062R1ZV PAN No: AAAAS6062R

<b>SIES Campus - Microsoft Edu Cloud Licenses &amp; MS Components for Third Year (28 Dec'22 - 27 Dec'23):- 3 Years Contract Period ( 28<sup>th</sup> December 2020 to 27<sup>th</sup> December 2023)</b>					
SN	Part Number	Item Name	Quantity per Year ( Nos)	Rate/Unit ( Rs)	Total Annual Value ( Rs)
1	W77-00001	Defender for O365 Plan 1 Open Fac AlngSubVL OLV E 1Mth Acad AP Per User	800	1197	9,57,600
2	FYS-00001	IntuneOpenFclyShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	800	630	5,04,000
3	HVH-00007	O365EDUA3OpnFac ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	800	2965	23,72,000
4	QLU-00003	Microsoft Defender For Endpoint EDU	800	1650	13,20,000
5	KW5-00359	WINEDUperDVC ALNG UpgrdSAPk OLV E 1Y Acdmc Ent	800	1160	9,28,000
6	R18-03499	WinSvrCAL ALNG LicSAPk OLV E 1Y Acdmc Ent UsrCAL	800	195	1,56,000
7	H30-03427	PrjctPro ALNG LicSAPk OLV E 1Y Acdmc AP w1PrjctSvrCAL	140	3696	5,17,440
8	7NQ-00050	SQLSvrStdCore ALNG LicSAPk OLV 2Lic E 1Y Acdmc AP CoreLic	6	18287	1,09,722
9	D87-06005	VisioPro ALNG LicSAPk OLV E 1Y Acdmc AP	4	3136	12,544
10	77D-00161	VSProSubMSDN ALNG LicSAPk OLV E 1Y Acdmc AP	345	3424	11,81,280
11	9EM-00292	WinSvrSTDCore ALNG LicSAPk OLV 16Lic E 1Y Acdmc AP CoreLic	33	3003	99,099
12	JNN-00001	O365EDUA3OpenStuUseBnft ShrdSvr ALNG OLV NL 1M StdntPerUsrSTUUseBnft	32000	0.01	320
		Total Value without Taxes			81,58,005
		Discount 1.50 %			1,22,370
		<b>Net Discounted Value without Taxes</b>			<b>80,35,635</b>
		Add: GST 18%			14,46,414
		<b>Total Value including Taxes</b>			<b>94,82,049</b>

*Handwritten signatures and dates:*  
16/12/22  
19/12/2022

## Purchase Order

WO/I-M/0029/22-23

16<sup>th</sup> December 2022


### **GENIE INFOTECH PRIVATE LIMITED**

5th Floor, Office No 504, Corporate Plaza,  
Senapati Bapat Road, Near Chaturshringi Temple,  
Pune 411016, Maharashtra, India




### **Terms & conditions:**

1. This Contract is for SIES & all its institutions located at Matunga, Sion (East), Sion (West), Ghatkopar, Nerul, Shiravane, Juinagar MIDC
2. This PO is for Contract Period of Third Year : 28<sup>th</sup> Dec'2022 to 27<sup>th</sup> Dec'2023) in reference to three Years Contract started from 01st January'2021 till 31st December'2023. The PO is issued for Last Year of the Contract Period.
3. The Prices for O365 SKU ( Line Item 1 to 4) in above PO are revised for Third Year anniversary with mutual considerations . The same will change for Third Year anniversary with mutual consideration. On Premise SKU ( Line Item 5 to 12 ) , the prices shall remain same during 3 years Contract Period.
4. The Invoices are to be made as per above Billing address . Our IT Incharge Mr Sachin Jade a ( IT Manager 8767261671) will be Single Point of Contact (SPOC).
5. Payment Terms : 100% within 10 days post Online installation of all Licenses.
6. Delivery Timeline- All Licenses to be Online Installed within 4 days from the PO issuance date.
7. Additional Scope of Services/Deliverables to be complied during 3-years Contract Period:
  - Provide Timely Technical support for MS Teams and other O365 technologies deployment.
  - Provide Technical consultation for the migration of one website (out of 11) to Azure.
  - Provide Timely support to Technical support to 20 users in Deployment and management of EM+S /ATP/Threat management under the campus agreement.
  - Suggest and implement Out Of Box tools to increase the Secure Score of O365 online.
  - Have BI monthly review calls on all Microsoft new releases and existing activities wrt Campus agreement deployment.
  - Provide Soft Skills Training via online medium for SIES Teams, whenever the need is requested by SIES for Microsoft products included in campus agreement.
  - You being the Fast track Partner as certified by Microsoft, SIES will sign the FastTrack form with you.

  
19/12/22  
**Head Purchase**

**For South Indian Education Society**

**IT Deputy Manager**

  
**Authorized Signatory**  
**For South Indian Education Society.**

CC to: Purchase / FA / Head of the Institution or Registrar or HOD.

**Account Head : Computer Software License Fees**

  
16/12/22  
**Purchase Manager**

**THE SOUTH INDIAN EDUCATION SOCIETY**

SIES Chowk, K. A. Subramaniam Road, Matunga, Mumbai-400 019.

Tel: 2401 0051 / 2404 4242 • Fax :2404 3232

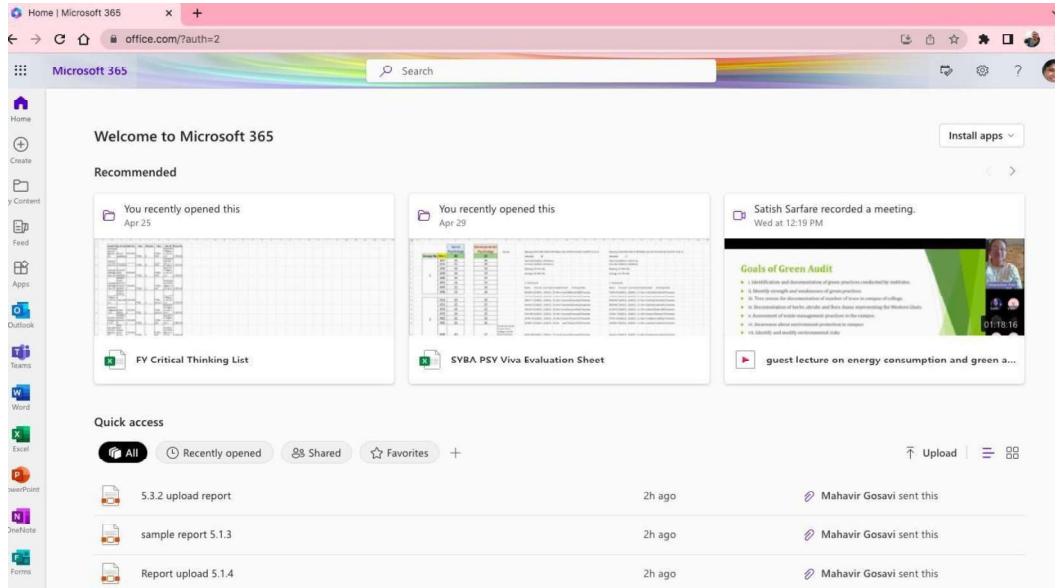
E-mail: society@sies.edu.in • www.siesedu.net

## Criterion VI - Governance, Leadership and Management

### 6.2.3 : Screenshots the Implementation of E-governance in areas of operation

#### 1. ADMINISTRATION

##### a) Microsoft Outlook Interface



b) Principal's email to HOD Mail group

The screenshot displays an Outlook web interface. The browser address bar shows the URL: [outlook.office.com/mail/id/AAQkAGQOMjdlMjZlTdlYtctNGFKZC04NzkyLTdjZDI0MTI3MmEyNAQAQAMzC61C941Er%2BJX%2BIQVdG%3D](https://outlook.office.com/mail/id/AAQkAGQOMjdlMjZlTdlYtctNGFKZC04NzkyLTdjZDI0MTI3MmEyNAQAQAMzC61C941Er%2BJX%2BIQVdG%3D). The email is titled "Academic Council Meeting Notice & Agenda - 19th June 2021" and is addressed to "SIES ASC HOD". The sender is "Uma Shankar". The email content includes a greeting, a meeting notice for Saturday 19th June 2021 at 11:00 a.m. via MS Teams, and a five-point agenda. The agenda items are: 1. To pass the minutes of the Board of studies meetings of all departments (PFA); 2. To review FY syllabus with new Credit system; 3. To share the Academic audit report of the year; 4. To review online teaching, examination, and evaluation; 5. Examination report. An attachment titled "Ac minutes 25th November2..." (24 KB) is visible.

**Academic Council Meeting Notice & Agenda - 19th June 2021**

1 group 1 attachment

US Uma Shankar  
To: SIES ASC HOD  
Wed 6/9/2021 7:37 AM

Ac minutes 25th November2...  
24 KB

Dear All,

Greetings,

The Academic Council meeting is scheduled on Saturday 19<sup>th</sup> June 2021 at 11.00 a.m. via MS Teams

The agenda is

1. To pass the minutes of the Board of studies meetings of all departments (PFA)
2. To review FY syllabus with new Credit system.
3. To share the Academic audit report of the year
4. To review online teaching, examination, and evaluation
5. Examination report

**Tax Invoice**



**SEERWEB ERP SOLUTIONS PRIVATE LIMITED**  
 502, Thacker Tower, Sector-17, Vashi  
 Next to Saraswat Co-Op Bank, Navi Mumbai  
 GSTIN/UIN: 27ABCCS0444E1ZO  
 State Name : Maharashtra, Code : 27  
 CIN: U72900MH2019PTC325274  
 E-Mail : accounts@visionsol.in

Invoice No. <b>SESPL/1153/21-22</b>	Dated <b>15-Mar-22</b>
Delivery Note	Mode/Terms of Payment <b>100 % Advance</b>
Reference No. & Date. SESPL-SO/2544/21-22 dt. 15-Mar-22	Other References
Buyer's Order No. <b>SESPL-SO/2544/21-22</b>	Dated <b>15-Mar-22</b>
Dispatch Doc No.	Delivery Note Date
Dispatched through <b>Online</b>	Destination

Buyer (Bill to)  
**The South Indian Education Society (SIES)**  
 Sri Chandrasekarendra Saraswathy Vidyapuram,  
 Plot No. 1 -C, Sector - 5, Nerul - E  
 Navi Mumbai  
 State Name : Maharashtra, Code : 27



Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	<b>Annual Support Cover (AMC/ASC) for Centralized Server Multi Location</b> AMC Services for TallyPrime Multi User Locations :- Matunga / Nerul Sion East / Sion West AMC Validity Period :- 1st April 2022 To 31st March 2023	998313	<b>4 Nos</b>	18,000.00	Nos	25 %	<b>54,000.00</b>
2	<b>Annual Support Cover (AMC/ASC) (Advance) (Silver)</b> AMC Services for Tally Single User Tally Serial No :- 755003259 Location :- Shri Bhakta AMC Validity Period :- 1st April 2022 To 31st March 2023	998313	<b>1 Nos</b>	9,000.00	Nos	25 %	<b>6,750.00</b>
	<b>CGST</b>						<b>60,750.00</b>
	<b>SGST</b>						<b>5,467.50</b>
							<b>5,467.50</b>
	<b>Total</b>		<b>5 Nos</b>				<b>₹ 71,685.00</b>

Amount Chargeable (in words) E. & O.E

**INR Seventy One Thousand Six Hundred Eighty Five Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
998313	60,750.00	9%	5,467.50	9%	5,467.50	10,935.00
<b>Total</b>	<b>60,750.00</b>		<b>5,467.50</b>		<b>5,467.50</b>	<b>10,935.00</b>

Tax Amount (in words) : **INR Ten Thousand Nine Hundred Thirty Five Only**

Company's PAN : **ABCCS0444E**

Declaration

I / WE hereby confirm that software supplied vide this invoice is acquired in a subsequent transfer and it is transferred without any modification and tax has been deducted under section 194J / Section 195 deposited under PAN No ABCCS0444E by the PAN holder. Hence no TDS is to be deducted on this invoice as per Notification No. 21/2012[F No.142/10/2012-SO(TPL)] S.O. 1323 (E) dated 13.06.2013

Company's Bank Details



Bank Name : **Axis Bank Ltd**  
 A/c No. : **918020070748189**  
 Branch & IFS Code : **Nerul, Navi Mumbai & UTIB0000386**

**for SEERWEB ERP SOLUTIONS PRIVATE LIMITED**

Authorised Signatory

This is a Computer Generated Invoice

**TAX INVOICE**

 <b>SEERWEB ERP SOLUTIONS PRIVATE LIMITED</b> 502, Thacker Tower, Sector-17, Vashi Next to Saraswat Co-Op Bank, Navi Mumbai GSTIN/UIN: 27ABCCS0444E1ZO State Name : Maharashtra, Code : 27 CIN: U72900MH2019PTC325274 E-Mail : accounts@visionsol.in	Invoice No. <b>SESPL/0287/22-23</b>	Dated <b>4-Jul-22</b>
	Delivery Note	Mode/Terms of Payment <b>100% Advance</b>
Buyer (Bill to) <b>The South Indian Education Society (SIES)</b> SIES Chowk, K.A.Subramaniam Road Matunga (East), Mumbai - 400019. State Name : Maharashtra, Code : 27	Reference No. & Date. <b>SESPL-SO/0271/22-23 dt. 4-Jul-22</b>	Other References
	Buyer's Order No. <b>SESPL-SO/0271/22-23</b>	Dated <b>4-Jul-22</b>
	Dispatch Doc No.	Delivery Note Date
	Dispatched through <b>Online</b>	Destination
		

Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	<b>Tally on Cloud</b> Renewal of Tally On Cloud For 12 Months (Yearly) No. of Users :- 14 Users TOC Validity Period :- 1st Aug 2022 To 31st July 2023	998313	<b>14 Nos</b>	10,800.00	Nos	10 %	<b>1,36,080.00</b>
		<b>CGST</b>					<b>12,247.20</b>
		<b>SGST</b>					<b>12,247.20</b>
	Less :	<b>Round Off</b>					<b>(-)0.40</b>
<b>Total</b>			<b>14 Nos</b>				<b>₹ 1,60,574.00</b>

Amount Chargeable (in words) E. & O.E

**INR One Lakh Sixty Thousand Five Hundred Seventy Four Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
998313	1,36,080.00	9%	12,247.20	9%	12,247.20	24,494.40
<b>Total</b>	<b>1,36,080.00</b>		<b>12,247.20</b>		<b>12,247.20</b>	<b>24,494.40</b>

Tax Amount (in words) : **INR Twenty Four Thousand Four Hundred Ninety Four and Forty paise Only**

Company's PAN : **ABCCS0444E**

Declaration

I / WE hereby confirm that software supplied vide this invoice is acquired in a subsequent transfer and it is transferred without any modification and tax has been deducted under section 194J / Section 195 deposited under PAN No ABCCS0444E by the PAN holder. Hence no TDS is to be deducted on this invoice as per Notification No. 21/2012[F No.142/10/2012-SO(TPL)] S.O. 1323 (E) dated 13.06.2013

Company's Bank Details


Bank Name : **Axis Bank Ltd**  
 A/c No. : **918020070748189**  
 Branch & IFS Code : **Nerul, Navi Mumbai & UTIB0000386**

**for SEERWEB ERP SOLUTIONS PRIVATE LIMITED**

  
 Digitally signed on  
 04-07-2022 17:22:39

Authorised Signatory

**TAX INVOICE**

 <b>SEERWEB ERP SOLUTIONS PRIVATE LIMITED</b> 502, Thacker Tower, Sector-17, Vashi Next to Saraswat Co-Op Bank, Navi Mumbai GSTIN/UIN: 27ABCCS0444E1ZO State Name : Maharashtra, Code : 27 CIN: U72900MH2019PTC325274 E-Mail : accounts@visionsol.in	Invoice No. <b>SESPL/0288/22-23</b>	Dated <b>4-Jul-22</b>
	Delivery Note	Mode/Terms of Payment <b>100 % Advance</b>
Buyer (Bill to) <b>The South Indian Education Society (SIES)</b> SIES Chowk, K.A.Subramaniam Road Matunga (East), Mumbai - 400019. State Name : Maharashtra, Code : 27	Reference No. & Date. <b>SESPL-SO/0277/22-23 dt. 4-Jul-22</b>	Other References
	Buyer's Order No. <b>SESPL-SO/0277/22-23</b>	Dated <b>4-Jul-22</b>
	Dispatch Doc No.	Delivery Note Date
	Dispatched through <b>Online</b>	Destination



Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	<b>TallyPrime Software Service (Gold)</b> <i>Renewal of TallyPrime Software Services Gold (Multi User)</i> <i>Serial Nos - Locations</i> <i>712110672 / Nerul</i> <i>772488963 / Nerul Lab</i> <i>741046932 / Sion E Lab</i> <i>785041074 / Sion W Lab</i> <i>702110673 / Matunga</i>	998313	<b>5 Nos</b>	10,800.00	Nos	50 %	<b>27,000.00</b>
	<b>CGST</b>						<b>2,430.00</b>
	<b>SGST</b>						<b>2,430.00</b>
<b>Total</b>			<b>5 Nos</b>				<b>₹ 31,860.00</b>

Amount Chargeable (in words) E. & O.E  
**INR Thirty One Thousand Eight Hundred Sixty Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
998313	27,000.00	9%	2,430.00	9%	2,430.00	4,860.00
<b>Total</b>	<b>27,000.00</b>		<b>2,430.00</b>		<b>2,430.00</b>	<b>4,860.00</b>

Tax Amount (in words) : **INR Four Thousand Eight Hundred Sixty Only**

Company's PAN : <b>ABCCS0444E</b>	Company's Bank Details
Declaration	Bank Name : <b>Axis Bank Ltd</b>
I / WE hereby confirm that software supplied vide this invoice is acquired in a subsequent transfer and it is transferred without any modification and tax has been deducted under section194J / Section 195 deposited under PAN No ABCCS0444E by the PAN holder. Hence no TDS is to be deducted on this invoice as per Notification No. 21/2012[F No.142/10/2012-SO(TPL)] S.O. 1323 (E) dated 13.06.2013	A/c No. : <b>918020070748189</b>
	Branch & IFS Code : <b>Nerul, Navi Mumbai &amp; UTIB0000386</b>
	<b>for SEERWEB ERP SOLUTIONS PRIVATE LIMITED</b> <small>Chandra vikram chaudhary Digitally signed on 04-07-2022 17:18:36</small>
	Authorized Signatory



## 6.2.3 : Screenshots the Implementation of E-governance in areas of operation

### 2. FINANCE AND ACCOUNTS

Tally ERP

Current Period: 1.4.2023 to 31.3.2024  
Current Date: Tuesday, 23 May, 2023

**List of Selected Companies**

Name of Company	Date of Last Entry
Sion -W (Society)	23-May-2023

**Gateway of Tally** (EN English (United States))

- Masters
- Accounts Info
- Transactions
  - Accounting Vouchers
- Utilities
  - ImpOrt Data
  - Banking
- Audit
  - Audit & Compliance
- Reports
  - Balance Sheet
  - Income & Expense A/c
  - Ratio Analysis
- Display
  - Multi Account Printing
- Quit

Product: Tally ERP 9  
Version & Updates: Series A Release 6.6.3 (Latest)  
Serial Number: 702110673 Gold  
TSS expiry: 30-Sep-2023  
Account Id: pandaramanesh@yahoo.com  
Site Id: matunga

**Statistics** (Sion -W (Society))

Types of Vouchers	Count	Types of Accounts	Count
Contra	0	Groups	156
Credit Note	0	Ledgers	6,919
Debit Note	0	Cost Categories	5
Delivery Note	0	Cost Centres	268
Fees - Receipt - Iweb	310	Voucher Types	26
Job Work In Order	0	Currencies	2
Job Work Out Order	0		
Journal	5		
Journal Expenses	30		
Journal Remuneration	51		
Material In	0		
Material Out	0		
Memorandum	0		
Payment	39		
Payment - Iweb	1		
Physical Stock	0		
Purchase	0		
Purchase Order	0		
Receipt	18		
Receipt Note	0		
Rejections In	0		
Rejections Out	0		
Reversing Journal	0		
Sales	1		
Sales Order	0		
Stock Journal	0		
<b>Total</b>	<b>455</b>		

**PurchaseOrder**

WO/I-M/0029/22-23

16<sup>th</sup> December 2022



**GENIE INFOTECH PRIVATE LIMITED**  
5th Floor, Office No 504, Corporate Plaza,  
Senapati Bapat Road, Near Chaturshringi Temple,  
Pune 411016, Maharashtra, India  
Contact Person : Mr Suketu Shah (93700 35495)  
E-mail : suketu.shah@gitpl.com  
**GSTIN 27AADCG7610E1ZV, PAN AADCG7610E**

**Billing Address:**  
**The South Indian Education Society,**  
K.A.Subramaniam Road Matunga  
Contact: Mr. Sachin Jade IT Deputy Manager (8767261671)  
GST No: 27AAAAS6062R1ZV PAN No: AAAAS6062R

<b>SIES Campus - Microsoft Edu Cloud Licenses &amp; MS Components for Third Year (28 Dec'22 - 27 Dec'23):- 3 Years Contract Period ( 28<sup>th</sup> December 2020 to 27<sup>th</sup> December 2023)</b>					
SN	Part Number	Item Name	Quantity per Year ( Nos)	Rate/Unit ( Rs)	Total Annual Value ( Rs)
1	W77-00001	Defender for O365 Plan 1 Open Fac AlngSubVL OLV E 1Mth Acad AP Per User	800	1197	9,57,600
2	FYS-00001	IntuneOpenFclyShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	800	630	5,04,000
3	HVH-00007	O365EDUA3OpnFac ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	800	2965	23,72,000
4	QLU-00003	Microsoft Defender For Endpoint EDU	800	1650	13,20,000
5	KW5-00359	WINEDUperDVC ALNG UpgrdSAPk OLV E 1Y Acdmc Ent	800	1160	9,28,000
6	R18-03499	WinSvrCAL ALNG LicSAPk OLV E 1Y Acdmc Ent UsrCAL	800	195	1,56,000
7	H30-03427	PrjctPro ALNG LicSAPk OLV E 1Y Acdmc AP w1PrjctSvrCAL	140	3696	5,17,440
8	7NQ-00050	SQLSvrStdCore ALNG LicSAPk OLV 2Lic E 1Y Acdmc AP CoreLic	6	18287	1,09,722
9	D87-06005	VisioPro ALNG LicSAPk OLV E 1Y Acdmc AP	4	3136	12,544
10	77D-00161	VSPProSubMSDN ALNG LicSAPk OLV E 1Y Acdmc AP	345	3424	11,81,280
11	9EM-00292	WinSvrSTDCore ALNG LicSAPk OLV 16Lic E 1Y Acdmc AP CoreLic	33	3003	99,099
12	JNN-00001	O365EDUA3OpenStuUseBnft ShrdSvr ALNG OLV NL 1M StdntPerUsrSTUUseBnft	32000	0.01	320
		Total Value without Taxes			81,58,005
		Discount 1.50 %			1,22,370
		<b>Net Discounted Value without Taxes</b>			<b>80,35,635</b>
		Add: GST 18%			14,46,414
		<b>Total Value including Taxes</b>			<b>94,82,049</b>

*Handwritten signatures and dates:*  
16/12/22  
19/12/2022

## Purchase Order

WO/I-M/0029/22-23

16<sup>th</sup> December 2022


### **GENIE INFOTECH PRIVATE LIMITED**

5th Floor, Office No 504, Corporate Plaza,  
Senapati Bapat Road, Near Chaturshringi Temple,  
Pune 411016, Maharashtra, India




### **Terms & conditions:**

1. This Contract is for SIES & all its institutions located at Matunga, Sion (East), Sion (West), Ghatkopar, Nerul, Shiravane, Juinagar MIDC
2. This PO is for Contract Period of Third Year : 28<sup>th</sup> Dec'2022 to 27<sup>th</sup> Dec'2023) in reference to three Years Contract started from 01st January'2021 till 31st December'2023. The PO is issued for Last Year of the Contract Period.
3. The Prices for O365 SKU ( Line Item 1 to 4) in above PO are revised for Third Year anniversary with mutual considerations . The same will change for Third Year anniversary with mutual consideration. On Premise SKU ( Line Item 5 to 12 ) , the prices shall remain same during 3 years Contract Period.
4. The Invoices are to be made as per above Billing address . Our IT Incharge Mr Sachin Jade a ( IT Manager 8767261671) will be Single Point of Contact (SPOC).
5. Payment Terms : 100% within 10 days post Online installation of all Licenses.
6. Delivery Timeline- All Licenses to be Online Installed within 4 days from the PO issuance date.
7. Additional Scope of Services/Deliverables to be complied during 3-years Contract Period:
  - Provide Timely Technical support for MS Teams and other O365 technologies deployment.
  - Provide Technical consultation for the migration of one website (out of 11) to Azure.
  - Provide Timely support to Technical support to 20 users in Deployment and management of EM+S /ATP/Threat management under the campus agreement.
  - Suggest and implement Out Of Box tools to increase the Secure Score of O365 online.
  - Have BI monthly review calls on all Microsoft new releases and existing activities wrt Campus agreement deployment.
  - Provide Soft Skills Training via online medium for SIES Teams, whenever the need is requested by SIES for Microsoft products included in campus agreement.
  - You being the Fast track Partner as certified by Microsoft, SIES will sign the FastTrack form with you.

  
19/12/22  
**Head Purchase**

**For South Indian Education Society**

**IT Deputy Manager**

  
**Authorized Signatory**  
**For South Indian Education Society.**

CC to: Purchase / FA / Head of the Institution or Registrar or HOD.

**Account Head : Computer Software License Fees**

  
16/12/22  
**Purchase Manager**

**THE SOUTH INDIAN EDUCATION SOCIETY**

SIES Chowk, K. A. Subramaniam Road, Matunga, Mumbai-400 019.

Tel: 2401 0051 / 2404 4242 • Fax :2404 3232

E-mail: society@sies.edu.in • www.siesedu.net

## 6.2.3 : Screenshots the Implementation of E-governance in areas of operation

### 3. STUDENTS' ADMISSION AND SUPPORT

a) Website Home Page with Students' Corner Notices shared

The screenshot displays the website's header with contact information and navigation links. The main content area is titled 'Courses & Syllabus' and includes a sidebar menu for 'Academics' with options like Staff, Syllabus, Undergraduate(UG), Postgraduate(PG), Ph.D, Others, and Program and Course Outcome. The 'Syllabus of Under Graduate' section is active, showing a list of syllabi for 'FY.B.A.Economics' under the 'Arts' category. The list includes syllabi for the years 2023-2024, 2022-2023, 2021-2022, 2020-2021, and 2019-2020.

**Academics**

- Staff
- Syllabus**
- Undergraduate(UG)
- Postgraduate(PG)
- Ph.D
- Others
- Program and Course Outcome

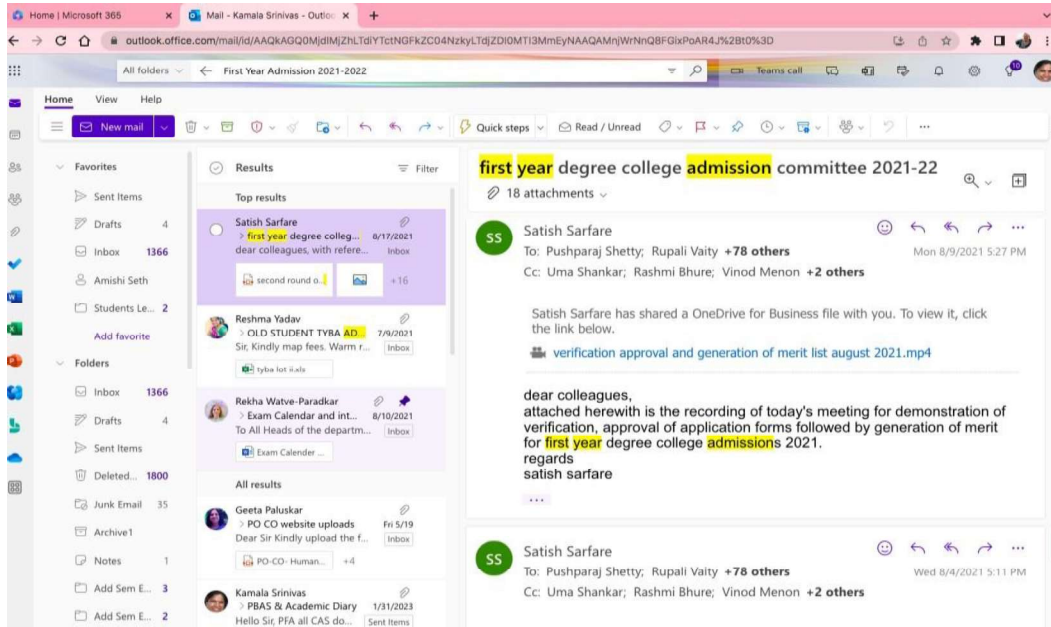
**Syllabus of Under Graduate**

Arts | Science | Commerce | Self-Financed

**FY.B.A.Economics**

- 2023-2024
  - Core Course
  - Compulsory Courses
    - Ability Enhancement Course (AEC)
    - Vocational Skill Course
    - Skill Enhancement Course
    - Open Elective
    - Indian Knowledge System
- 2022-2023
  - F.Y.B.A Economics Syllabus(2022-23)(w.e.f 2021-22)
- 2021-2022
  - F.Y.B.A Economics Syllabus(2021-22) (w.e.f 2021-22)
- 2020-2021
  - F.Y.B.A Economics Syllabus(2020-21)(w.e.f 2018-19)
- 2019-2020
  - F.Y.B.A Economics Syllabus(2019-20) (w.e.f 2018-19)
- 2018-2019

b) Faculty Receiving email regarding admissions with SOP



**SIES College of Arts, Science and Commerce (Autonomous), Sion (West), Mumbai**

**Standard Operating Procedure to be followed by the faculty for accepting admission form from**

**Open Category Students on college premises:**

1. Faculty is provided with a printed merit list having University Application form number and name of the student specific for the course (FYBA/FYBSc etc) for Open Category Students.
2. Faculty checks the University Form number and students name on the printed merit list and compares it with the University Application form given by the student (Note that University Application Form has the University logo in the left corner).
3. Faculty checks the name of the college on the University Application Form and the College code (183)
4. Faculty checks the HSC mark statement printout/photocopy (need not be attested)
5. Faculty encircles the University Form number on the printed merit list and puts his/her initials and date against the student's name.
6. After verification of the application form and HSC mark statement printout, the faculty endorses the University application form given by student by putting his/her initials and date on the application form.
7. Faculty gives the student the following two options for payment of fees as per the fee structure given in the table:-

Course	Fee Structure
FYBSc (General)	Rs. 5825/-
FYBA	Rs. 5225/-
FYBcom	Rs. 8765/-
FYBAMMC	Rs. 21313/-
FYBMS	Rs. 26353/-
FYBMS (Capital Markets)	Rs. 26353/-
FYBSc - Biotechnology	Rs. 29675/-
FYBSc - Information technology	Rs. 22831/-
FYBSc - Computer Science	Rs. 29675/-

**Option A):** The student can pay online by using the following details -

**Saving: Account Name: SIES College of Arts, Science and Commerce**  
**Bank Name: Bank of Baroda**  
**Branch: Sion**  
**Account No: 04160100011478**  
**IFSC code: BARB0SIONXX (Fifth character is ZERO)**  
**OR**

**Option B):** The student can pay by **Demand Draft in favour of 'SIES College of Arts, Science and Commerce'**.

8. Once the student chooses the above options, then, the faculty gives the student a blank form of temporary fee receipt, this form of temporary fee receipt has two portions which the student is asked to fill with all the necessary details including transaction or demand draft details. Thereafter, the faculty gives to the student one portion of temporary fee receipt endorsed with college round stamp as an acknowledgement; note that the other portion of temporary fee receipt is retained by the faculty.
9. Finally, the faculty keeps the following documents accepted from the student:
  - a) **Temporary fee receipt portion retained by the faculty**
  - b) **Demand draft given by the student (in case of payment by demand draft)**
  - c) **University Application form of the student (required/mandatory)**
  - d) **HSC mark statement/printout (required/mandatory)**
  - e) **College online application form filled from junio portal is not mandatory – in case a student has a printout, attach it to the above, however, do not insist on the same, since, note that a student may have filled college online google form, therefore, we will rely on University Application form, HSC mark statement verification and College merit list for confirming eligibility of admission.**

**SIES College of Arts, Science and Commerce (Autonomous), Sion (West), Mumbai**

**Room chart for faculty for accepting admission form from Open Category Students on college premises**

**First Merit List – First Year Degree Admission - Academic Year 2021-2022**

Course	Floor and Room Number
FYBCom	Ground floor – 2
FYBMS and FYBMS (Capital Markets)	Ground floor – 3
FYBA	First floor – 8
FYBAMMC and FYBSc - Biotechnology	First floor – 9
FYBSc (General)	First floor – 10
FYBSc – Information Technology and Computer Science	First floor – 11
Waiting Room for Parents	Ground floor – 4

Dates for first year open category admission – 18/8/21, 20/8/21, 21/8/21, 23/8/21, 24/8/21, 25/8/21

Timings for first year open category admission – 11.00 am to 2.00 pm

SIES College of Arts, Science and Commerce (Autonomous), Sion (West), Mumbai - 400 022

9<sup>th</sup> August 2021

**Check List for Verification of Application Form for First Year Degree Admission 2021**

1	College Code 183 in UOM form	
2	College name in UOM form	
3	Course name in UOM form	
4	Marks and Marks out off with the marksheet	
5	Stream	
6	Name as per HSC Marksheet	
7	Minority form according to Mother tongue	
8	Do not disapprove any form	
9	Discrepancy if any, SMS to be sent simultaneously once the form is verified.	
	<b>IN House &amp; Minority</b>	<b>Open &amp; Other</b>
10	INHOUSE & MINORITY FORM registration will be closed at 1.00 p.m on 10.08 2021	Open & Other Category registration will be closed at 1.00 p.m on 14.08 2021
11	On the basis of point 10 above, form verification, including one for whom we have sent SMS should be completed by 11.08.2021 - 12.00 noon	Form verification, including one for whom we have sent SMS should be completed by 15.08.2021 - 12.00 noon
12	Verification and approval of student name should be completed by 11.08.2021 - 4.00 p.m. Including the one for whom we have sent SMS.	Verification and approval of student name should be completed by 16.08.2021 -11.00 a.m. Including the one for whom we have sent SMS.
13	Merit List generation for MINORITY and In House Category.	Merit List generation
14	Display of Merit List of Minority & in House Category 12.08.2021 - 4.00 p.m.	Display of Merit List 17.08.2021- 11.00 a.m.
15	Payment of Fees for above 13.08.2021 to 14.08.2021	Payment of Fees for above 18.08.2021 to 25.08.2021

**Standard format for sending SMS messages for discrepancy**

**Note to the faculty who will send the SMS:**

- The matter highlighted in **yellow** – correct course needs to be mentioned by the faculty while typing the sms.
- The matter highlighted in **green** – select the appropriate option of the document which has been missed out by the applicant.

**University form of another college**

Your application to SIES ASC SION WEST {**COURSE**} has a discrepancy as you have attached the University form of another college. Please log in again and upload the form of our college code 183 and resubmit again within 6 hours or before last date / time for submission by **clicking on Edit Documents (blue colour) shown at bottom left of application form**, whichever is earlier, South Indian Education Society.

**University form of another course**

Your application to SIES ASC SION WEST {**COURSE**} has a discrepancy as you have attached University form of {**COURSE**}. Please log in again and upload form of {**COURSE**}; college code 183 and resubmit again within 6 hours or last date / time for submission by **clicking on Edit Documents (blue colour) shown at bottom left of application form**, whichever is earlier, South Indian Education Society.

**Non readable documents**

Your application to SIES ASC SION WEST {**COURSE**} has a discrepancy as image of University form is not readable. Please log in again and upload clear image and resubmit again within 6 hours or before last date / time for submission by **clicking on Edit Documents (blue colour) shown at bottom left of application form**, whichever is earlier, South Indian Education Society.

**Missing document**

Your application to SIES ASC SION WEST {**COURSE**} has a discrepancy as (**University enrolment form / HSC mark sheet / Minority form, if applicable**) document is not attached. Please log in again to upload and resubmit again within 6 hours or before last date / time for submission by **clicking on Edit Documents (blue colour) shown at bottom left of application form**, whichever is earlier, South Indian Education Society.



AFFILIATED TO UNIVERSITY OF MUMBAI - NAAC REACCREDITED - 'A' GRADE

14/7/2021

**NOTICE  
DEGREE COLLEGE  
ACADEMIC YEAR 2021-2022  
SECOND ROUND  
ADMISSION TO SECOND YEAR / THIRD YEAR B.A.**

Students seeking admission to the above class have to apply on or before 17<sup>th</sup> July 2021. Eligible students should send their application along with semester I/II/III/IV scanned copies of the marksheets to the following departmental email id –  
Economics- siesecodept@gmail.com  
English- engdept@sies@gmail.com  
Hindi- sieshindi@gmail.com  
History- historydept@sies@gmail.com  
Philosophy- siesphil@gmail.com  
Politics- siespoliticsdept@gmail.com

Student eligible for admission will be intimated in the due course.

  
PRINCIPAL

**SIES College of Arts, Science & Commerce( Autonomous),**

**Sion (West), Mumbai**

**FIRST YEAR DEGREE COLLEGE ADMISSION 2021-2022  
FYBA/FYBSC( GENERAL)/ FYBCOM/FYBSC –CS/FYBSC –IT/ FYBSC –BT/  
FYBMS/FYBMS-CM/FYBAMMC/FYBSC –EVS/FYBSC - PACKAGING**

**First Year admission 2021 second round - open, In-house, minority**

Students can register for First Year class admission through **Google link** given below . They should complete the form in all respects including documents required to be attached and payment of Rs.100/- towards Form money by NEFT detail given below. They have to attach the payment confirmation receipt with UTR no. , in the appropriate place in the Google form before uploading final form.

Name of the Bank	Bank of Baroda
Branch	Sion
District	Mumbai
Account number	04160100011478
IFSC Code	BARB0SIONXX ( fifth character is Zero)
Name	SIES College of Arts, Science & Commerce.

**CLICK HERE TO GO TO ADMISSION LINK PAGE :-**

**<http://siesascs.edu.in/admissions/admissions.php>**

PRINCIPAL

b) Students' notified through college website about Academic Calendar



AFFILIATED TO UNIVERSITY OF MUMBAI - NAAC REACCREDITED - 'A' GRADE

**SIES COLLEGE OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS) SION WEST**  
**Academic Calendar 2021-22**

<b>A. TERM CALENDAR 2021-22</b>		
<b>Title</b>	<b>START DATE</b>	<b>END DATE</b>
TERM 1	13-06-2021	30-10-2021
TERM 2	15-11-2021	30-4-2022
Ganapati Break	10-09-2021	14-09-2021
Diwali Break	01-11-2021	14-11-2021
Winter Break	26-12-2021	01-01-2022
<b>B. Holiday Calendar</b>		
21-07-2021	Bakri Eid	
15/08/2021	Independance day	
16-08-2021	Parsi New Year	
19-08-2021	Muharram	
10-09-2021	Ganesh Chaturthi	
02-10-2021	Mahatma Gandhi Jayanti	
15-10-2021	Dussehra	
19-10-2021	Kojagiri Poornima/ Eid e Milad	
19-11-2021	GuruNanak Jayanti	
25-12-2021	Christmas	
26-01-2022	Republic Day	
19-02-2022	Chatrapati Shivaji Maharaj Jayanti	
01-03-2022	Mahashivratri	
18-03-2022	Holi	
02-04-2022	Gudi Padwa	
14-04-2022	Dr. Ambedkar Jayanti	
15-04-2022	Good Fnday	
01-05-2022	Maharashtra Day	
03-05-2022	Akshaya Tritiya	
16-05-2022	Buddha Purnima	
<b>C. Academic Calendar 2021-22</b>		
<b>JUNE 2021</b>		
SY all classes lectures begin		15-06-2021
TY all classes lectures begin		15-06-2021
<b>SEPTEMBER-2021</b>		
Orientation of Students and Parents of First Year Classes		04-09-2021
All FY classes begins		06-09-2021
<b>OCTOBER-2021</b>		
All TY and SY classes concluded		08-10-2021
<b>November-2021</b>		
Second Term All classes begin		15-11-2021


**D. Event Calendar 2021-2022**

SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, (AUTONOMOUS), Sion (west), Mumbai 400022  
Tel: 24072729. E-mail: [siesascs@sies.edu.in](mailto:siesascs@sies.edu.in), website: [www.sies.edu.in](http://www.sies.edu.in)

<i>Tentative timeline for various events , subject to modification depending upon guidelines received from University of Mumbai</i>	
Utkarsh - Literary Festival	Second week of January-2022
Visions -Cultural Festival	Second week of January-2022
Sports Day	First week of January-2022



c) Students notified through website about Examination Calendar, Timetable


**SIES** College of Arts, Science & Commerce (Autonomous)  
 HIGHER EDUCATION  
 AFFILIATED TO UNIVERSITY OF MUMBAI - NAAC REACCREDITED - 'A' GRADE

---


15/09/2021


**EXAMINATION CALENDER 2021-2022  
(FIRST TERM)**

Following are the dates of commencement of various examinations to be held in the first term of the academic year 2021-2022.

CLASS	EXAM TYPE	DATE OF COMMENCEMENT
SY and TY all classes	Internal Evaluation	12 <sup>th</sup> August 2021
SY and TY all classes	Practical Exams (Wherever applicable)	25 <sup>th</sup> September 2021
SY and TY all classes	Semester III & Semester V	11 <sup>th</sup> October 2021
FY, SY, TY all classes	ATKT Semester II, IV VI	4 <sup>th</sup> October 2021
M.Sc. Semester	ATKT Semester II, IV	4 <sup>th</sup> October 2021
M.Sc.	Semester I and III Theory & Practicals	18 <sup>th</sup> October 2021

- Above dates are tentative and may be changed under unavoidable circumstances.
- The exams will be held ONLINE.
- The exams may begin on the date mentioned or later.
- The timetable will be uploaded on the website before commencement of the exam.

Chairperson, Examinations  Principal



SIES COLLEGE OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS) Sion (West), Mumbai - 400 022.  
 Tel: 2407 2729 • E-mail: sies@sies.edu.in • www.sies.edu.in

**SIES COLLEGE OF ARTS, SCIENCE & COMMERCE  
(AUTONOMOUS)  
SION (WEST), MUMBAI-400022**

**NOTICE  
DEGREE COLLEGE**

**Regular Semester- III & V  
(For Batch-2021-2022)**

**B.A. / B.COM / B.SC  
B.SC-CS/ B.SC-BT / B.SC-IT / BAMMC / BMS / BMS-CM**

**Internal Evaluation**

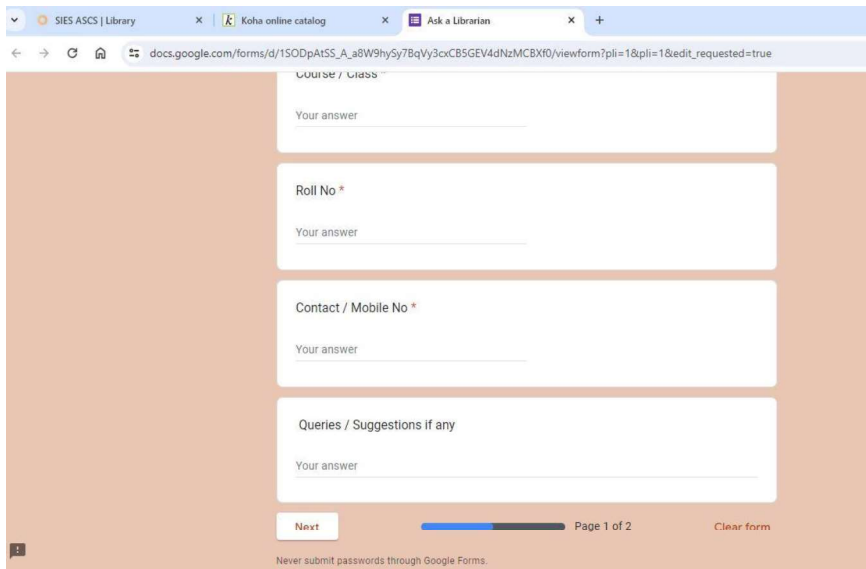
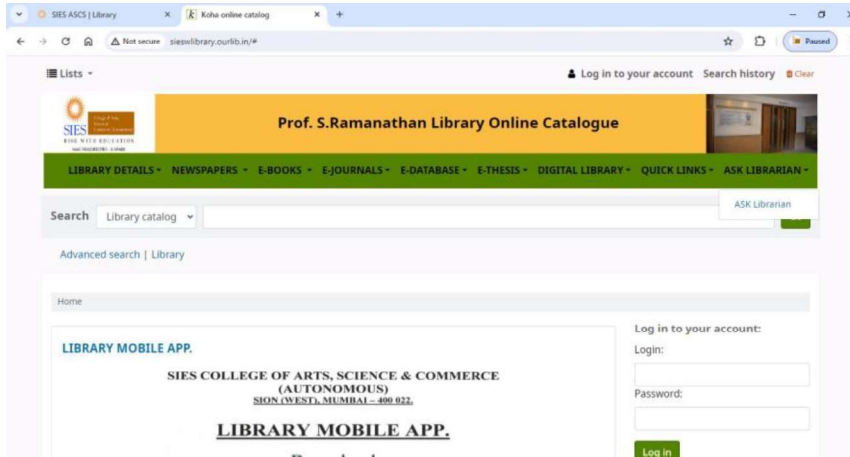
All the students of above classes should note the following:  
Internal evaluation for regular students has already started by the staff members at department level. The students who do not appear for the test / viva / presentation etc. due to any reason will be marked absent. No retest will be conducted on any grounds. Students should also note that if submissions are not done at stipulated time, set by the teacher they will be marked absent.  
For any issues faced by the students, they have to communicate with the respective teachers during the lectures.  
No queries will be entertained if students do not put themselves in communication with the respective teachers before 28<sup>th</sup> August 2021.

Chairperson, Examinations

Sd/-  
Principal

24/08/2021

## d) Library Support





## Ask a Librarian

If you have any queries or want to suggest any resource/activity for the library, kindly contact

Dr. Antonette Lobo Librarian

Mr. M. William Assistant Librarian

Phone: 022 24030448

E-mail: [libraryasc@nies.edu.in](mailto:libraryasc@nies.edu.in)  
or [sieslibraryasc@gmail.com](mailto:sieslibraryasc@gmail.com)

Alternatively you can fill the LIBRARY REQUEST FORM with your suggestion.

[Sign in to Google](#) to save your progress. [Learn more](#)

\* Indicates required question



महाराष्ट्र MAHARASHTRA

2018

TY 794536

प्रधान मुद्रांक कार्यालय, मुंबई  
प.सू.वि.क. ८००००९५  
23 OCT 2018  
सक्षम अधिकारी

Terms of Service

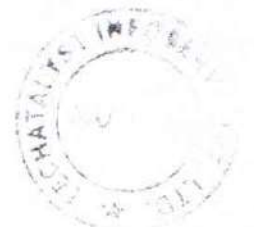
श्री. दि. क. गवई

Effective Date: Oct 23, 2018.

THIS IS AN AGREEMENT BETWEEN **SIES College of Arts, Science, and Commerce** (hereinafter "Customer" "You" or "Your") with its principal place of business at *Jain Society, Sion West, Mumbai 400022* AND **Techatlyst Infoserve Pvt Ltd** (hereinafter "Techatlyst") its principal place of business at *Unit # 106, 1st Floor, Multistoried Building, SEEPZ-SEZ, Andheri (E), Mumbai -- 400 096* GOVERNING USE OF **GRADED SUITE OF ONLINE BUSINESS SOFTWARE** (hereinafter "Graded").

#### Parts of this Agreement

This Agreement consists of the following terms and conditions (hereinafter the "General Terms") and terms and conditions, if any, specific to use of individual Services (hereinafter the "Service Specific Terms"). The General Terms and Service Specific Terms are collectively referred to as the "Terms". In the event of a conflict between the General Terms and Service Specific Terms, the Service Specific Terms shall prevail.



**Description of Service**

We provide an array of services for **online student information, admission processing, online examination, grade processing and institutional facilities management application focused on Education Industry** ("Service" or "Services"). You may use the Services for business use or for internal business purpose in the organization that you represent. You may connect to the Services using any Internet browser supported by the Services. You are responsible for obtaining access to the Internet and the equipment necessary to use the Services. You can create and edit content with your user account and if you choose to do so, you can publish and share such content.

**Annual Subscription License**

As part of your choosing annual subscription license, Techatalyst grants you a fee-bearing, nonexclusive, non-transferable, world-wide license to Use the Licensed Software including user documentation, updates and upgrades to which you are entitled as well as any plug-ins provided to you during the period of your subscription, provided that such access and Use of the Licensed Software is in accordance with the Single Installation License granted by Techatalyst. Under the Subscription License, the Licensed Software is licensed only for a subscription period of one year. You must renew your license at least 1 month before the expiry of the subscription period in order to continue using the Licensed Software. If you do not renew the license, you agree to stop using the Licensed Software after end of the subscription period and remove the Licensed Software from your systems (if installed). Your right to internally use the Software is limited to the aggregate number of Licenses based on Licensing Metrics & Fees (Exhibit A) Customer has paid the applicable license fees in full to Techatalyst or its authorized sales agents.

**License Restrictions**

Customer acknowledges that all intellectual property rights in the Software are, and shall remain, the property of Techatalyst or the relevant third-party owners (as the case may be) and that Customer shall have no rights in or to the Software other than the right to use it in accordance with the express terms of this License Agreement. Customer shall at all times comply with the following license restrictions in exercising the rights granted in Section above:

a. Customer shall not reverse engineer, decompile, disassemble, or otherwise reduce or seek to reduce the Software to a human readable (source code) form, except and only to the extent that such activity is expressly permitted by applicable law, and then only upon prior written notice to Techatalyst. Customer shall not reproduce, copy, distribute, or transmit the Software.

b. Customer shall not rent, lease, or transfer the Software to any third party, nor use it to operate a rental, leasing, or service bureau business or any similar hosting or subscription arrangement. Customer may use the Software only for its internal business purposes.

c. Customer shall inform its employees and agents who use the Software of the terms and conditions governing such use, and shall be responsible for their compliance with the terms of this License Agreement.

**Third Party Products:**

The Licensed Software may contain software which originated with third party vendors and without limiting the general applicability of the other provisions of this Agreement, you agree that (a) the title to any third party software incorporated in the Licensed Software shall remain with the third party which supplied the same; and (b) you will not distribute any such third party software available with the Licensed Software, in any manner.

**Ownership & Intellectual Property**

Techatalyst owns all right, title and interest in and to Graded, the Licensed Software. Techatalyst expressly reserves all rights not granted to you herein, notwithstanding the right to discontinue or not to release any Licensed Software and to alter prices, features, specifications, capabilities, functions, licensing terms, release dates, general availability or characteristics of the Licensed Software. The Licensed Software is only licensed and not sold to you by Techatalyst.

**Changes in Service Terms**

Techatalyst may modify the Terms upon notice to you at any time through a service announcement or by sending email to your primary email address. If we make significant changes to the Terms that affect your rights, you will be provided with at least 30 days advance notice of the changes by email



to your primary email address. You may bring to Techatalyst's notice by email within 30 days of being notified of the availability of the modified Terms if the Terms are modified in a manner that substantially affects your rights in connection with use of the Services. Your continued use of the Service after the effective date of any change to the Terms will be deemed to be your agreement to the modified Terms.

### Organization Accounts and Administrators

When you sign up for an account for your organization you may specify one or more administrators. The administrators will have the right to configure the Services based on your requirements and manage end users in your organization account. If your organization account is created and configured on your behalf by a third party, it is likely that such third party has assumed administrator role for your organization. Make sure that you enter into a suitable agreement with such third party specifying such party's roles and restrictions as an administrator of your organization account.

You are responsible for i) ensuring confidentiality of your organization account password, ii) appointing competent individuals as administrators for managing your organization account, and iii) ensuring that all activities that occur in connection with your organization account comply with this Agreement. You understand that Techatalyst is not responsible for account administration and internal management of the Services for you unless you purchase additional services from Techatalyst for the same.

You are responsible for taking necessary steps for ensuring that your organization does not lose control of the administrator accounts. You may specify a process to be followed for recovering control in the event of such loss of control of the administrator accounts by sending an email to [tech\\_admin@graded.co.in](mailto:tech_admin@graded.co.in), provided that the process is acceptable to Techatalyst. In the absence of any specified administrator account recovery process, Techatalyst may provide control of an administrator account to an individual providing proof satisfactory to Techatalyst demonstrating authorization to act on behalf of the organization. You agree not to hold Techatalyst liable for the consequences of any action taken by Techatalyst in good faith in this regard.

### Personal Information and Privacy

Personal information you provide to Techatalyst through the Service is governed by Techatalyst Privacy Policy. Your election to use the Service indicates your acceptance of the terms of the Techatalyst Privacy Policy. You are responsible for maintaining confidentiality of your username, password and other sensitive information. You are responsible for all activities that occur in your user account and you agree to inform us immediately of any unauthorized use of your user account by email to [tech\\_admin@graded.co.in](mailto:tech_admin@graded.co.in) or by calling us on any of the numbers listed on <https://www.graded.co.in/contact.html>. We are not responsible for any loss or damage to you or to any third party incurred as a result of any unauthorized access and/or use of your user account, or otherwise.

### Communications from Techatalyst

The Service may include certain communications from Techatalyst, such as service announcements, administrative messages and newsletters. You understand that these communications shall be considered part of using the Services. As part of our policy to provide you total privacy, we also provide you the option of opting out from receiving newsletters from us. However, you will not be able to opt-out from receiving service announcements and administrative messages.

### Fees and Payments

The Services are available under subscription plans of various durations. Payments for services can be made only by NEFT payment. Your subscription will be automatically renewed at the end of each subscription period unless you inform us that you do not wish to renew the subscription. At the time of automatic renewal, the subscription fee invoice will be sent to the registered address last used by you. In case you do not wish to renew the subscription, you must inform us at least one month prior to the renewal date.

From time to time, we may change the price of any Service or charge for use of Services that are currently available free of charge. Any increase in charges will not apply until the expiry of your then current billing cycle. You will not be charged for using any Service unless you have opted for a paid subscription plan.



**Restrictions on Use**

In addition to all other terms and conditions of this Agreement, you shall not: (i) transfer the Services or otherwise make it available to any third party; (ii) provide any service based on the Services without prior written permission; (iii) use the third party links to sites without agreeing to their website terms & conditions; (iv) post links to third party sites or use their logo, company name, etc. without their prior written permission; (v) publish any personal or confidential information belonging to any person or entity without obtaining consent from such person or entity; (vi) use the Services in any manner that could damage, disable, overburden, impair or harm any server, network, computer system, resource of Techatalyst / Graded; (vii) violate any applicable local, state, national or international law; and (viii) create a false identity to mislead any person as to the identity or origin of any communication.

**Suspension and Termination**

We may suspend your user account or temporarily disable access to whole or part of any Service in the event of any suspected illegal activity, extended periods of inactivity or requests by law enforcement or other government agencies. Objections to suspension or disabling of user accounts should be made to tech\_admin@graded.co.in within thirty days of being notified about the suspension. We may terminate a suspended or disabled user account after thirty days. We will also terminate your user account on your request.

**Termination:**

This Agreement is effective until terminated by either party. Techatalyst may terminate this Agreement for any reason, including but not limited to your breach of any of the terms of this Agreement. All provisions relating to confidentiality, proprietary rights, non-disclosure, and limitation of liability shall survive the termination of this Agreement.

You have the right to terminate your user account if Techatalyst breaches its obligations under these Terms and in such event, you will NOT be entitled to any refund of any prepaid fees.

Termination of user account will include denial of access to all Services, deletion of information in your user account such as your email address and password and deletion of all data in your user account.

If you terminate the Agreement before the term of 3 years, Techatalyst will claim damages as agreed.

**Trademark**

Techatalyst, Graded, Graded logo, the names of individual Services and their logos are trademarks of Techatalyst. You agree not to display or use, in any manner, the Techatalyst/ Graded trademarks, without Techatalysts's prior permission.

**Disclaimer of Warranties**

YOU EXPRESSLY UNDERSTAND AND AGREE THAT THE USE OF THE SERVICES IS AT YOUR SOLE RISK. THE SERVICES ARE PROVIDED ON AN AS-IS-AND-AS-AVAILABLE BASIS. TECHATALYST EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. TECHATALYST MAKES NO WARRANTY THAT THE SERVICES WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR FREE. USE OF ANY MATERIAL DOWNLOADED OR OBTAINED THROUGH THE USE OF THE SERVICES SHALL BE AT YOUR OWN DISCRETION AND RISK AND YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM, MOBILE TELEPHONE, WIRELESS DEVICE OR DATA THAT RESULTS FROM THE USE OF THE SERVICES OR THE DOWNLOAD OF ANY SUCH MATERIAL. TECHATALYST WILL NOT BE RESPONSIBLE FOR ANY DATA ACCURACY, OR OTHER CONTENT IN THE SYSTEM, PROCESSING ERRORS, OUTPUTS, OR ANY ERRORS CAUSED DUE TO OUTAGE OF THE SYSTEM. NO ADVICE OR INFORMATION, WHETHER WRITTEN OR ORAL, OBTAINED BY YOU FROM TECHATALYST, ITS EMPLOYEES OR REPRESENTATIVES SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TERMS.

**Limitation of Liability**

YOU AGREE THAT TECHATALYST SHALL, IN NO EVENT, BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE, OR OTHER LOSS OR DAMAGE WHATSOEVER OR FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, COMPUTER FAILURE, LOSS OF BUSINESS INFORMATION, OR OTHER LOSS ARISING OUT OF OR CAUSED BY YOUR USE OF OR INABILITY TO USE THE SERVICE, EVEN IF TECHATALYST HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. IN NO EVENT SHALL TECHATALYST'S



**Restrictions on Use**

In addition to all other terms and conditions of this Agreement, you shall not: (i) transfer the Services or otherwise make it available to any third party; (ii) provide any service based on the Services without prior written permission; (iii) use the third party links to sites without agreeing to their website terms & conditions; (iv) post links to third party sites or use their logo, company name, etc. without their prior written permission; (v) publish any personal or confidential information belonging to any person or entity without obtaining consent from such person or entity; (vi) use the Services in any manner that could damage, disable, overburden, impair or harm any server, network, computer system, resource of Techatalyst / Graded; (vii) violate any applicable local, state, national or international law; and (viii) create a false identity to mislead any person as to the identity or origin of any communication.

**Suspension and Termination**

We may suspend your user account or temporarily disable access to whole or part of any Service in the event of any suspected illegal activity, extended periods of inactivity or requests by law enforcement or other government agencies. Objections to suspension or disabling of user accounts should be made to tech\_admin@graded.co.in within thirty days of being notified about the suspension. We may terminate a suspended or disabled user account after thirty days. We will also terminate your user account on your request.

**Termination:**

This Agreement is effective until terminated by either party. Techatalyst may terminate this Agreement for any reason, including but not limited to your breach of any of the terms of this Agreement. All provisions relating to confidentiality, proprietary rights, non-disclosure, and limitation of liability shall survive the termination of this Agreement.

You have the right to terminate your user account if Techatalyst breaches its obligations under these Terms and in such event, you will NOT be entitled to any refund of any prepaid fees.

Termination of user account will include denial of access to all Services, deletion of information in your user account such as your email address and password and deletion of all data in your user account.

If you terminate the Agreement before the term of 3 years, Techatalyst will claim damages as agreed.

**Trademark**

Techatalyst, Graded, Graded logo, the names of individual Services and their logos are trademarks of Techatalyst. You agree not to display or use, in any manner, the Techatalyst/ Graded trademarks, without Techatalysts's prior permission.

**Disclaimer of Warranties**

YOU EXPRESSLY UNDERSTAND AND AGREE THAT THE USE OF THE SERVICES IS AT YOUR SOLE RISK. THE SERVICES ARE PROVIDED ON AN AS-IS-AND-AS-AVAILABLE BASIS. TECHATALYST EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. TECHATALYST MAKES NO WARRANTY THAT THE SERVICES WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR FREE. USE OF ANY MATERIAL DOWNLOADED OR OBTAINED THROUGH THE USE OF THE SERVICES SHALL BE AT YOUR OWN DISCRETION AND RISK AND YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM, MOBILE TELEPHONE, WIRELESS DEVICE OR DATA THAT RESULTS FROM THE USE OF THE SERVICES OR THE DOWNLOAD OF ANY SUCH MATERIAL. TECHATALYST WILL NOT BE RESPONSIBLE FOR ANY DATA ACCURACY, OR OTHER CONTENT IN THE SYSTEM, PROCESSING ERRORS, OUTPUTS, OR ANY ERRORS CAUSED DUE TO OUTAGE OF THE SYSTEM. NO ADVICE OR INFORMATION, WHETHER WRITTEN OR ORAL, OBTAINED BY YOU FROM TECHATALYST, ITS EMPLOYEES OR REPRESENTATIVES SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TERMS.

**Limitation of Liability**

YOU AGREE THAT TECHATALYST SHALL, IN NO EVENT, BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE, OR OTHER LOSS OR DAMAGE WHATSOEVER OR FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, COMPUTER FAILURE, LOSS OF BUSINESS INFORMATION, OR OTHER LOSS ARISING OUT OF OR CAUSED BY YOUR USE OF OR INABILITY TO USE THE SERVICE, EVEN IF TECHATALYST HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. IN NO EVENT SHALL TECHATALYST'S





ENTIRE LIABILITY TO YOU IN RESPECT OF ANY SERVICE, WHETHER DIRECT OR INDIRECT, EXCEED THE FEES PAID BY YOU TOWARDS SUCH SERVICE.

**Indemnification**

You agree to indemnify and hold harmless Techatalyst, its officers, directors, employees, suppliers, and affiliates, from and against any losses, damages, fines and expenses (including attorney's fees and costs) arising out of or relating to any claims that you have used the Services in violation of another party's rights, in violation of any law, in violations of any provisions of the Terms, or any other claim related to your use of the Services, except where such use is authorized by Techatalyst.

**Force Majeure**

Neither party shall be responsible for failure or delay of performance if caused by: an act of war, hostility or sabotage; act of God; Internet, telecommunication or electrical outage that is not caused by the obligated party; government restrictions (including the denial or cancellation of any export or other license); or other event outside the reasonable control of the obligated party (collectively, "Force Majeure Events"). The parties will use reasonable efforts to mitigate the effect of any Force Majeure Events. If such Force Majeure Event continues for more than 90 days, either party may cancel unperformed services upon written notice. This Section does not excuse either party's obligation to take reasonable steps to follow normal disaster recovery procedures or Customer's obligation to pay for Licensed Software or Technical Support and Maintenance as provided.

**Settlement of Disputes**

Techatalyst Infoserve Pvt Ltd



Sign: *Waman Dukulé*  
Name: Waman Dukulé  
Title: CEO  
Date: 27.08.2018

All disputes or differences, including claims for damages and compensation whatsoever, arising between the parties, out of or relating to the construction, meaning, operation or effect of this Agreement or the breach thereof shall be settled amicably. However, if the parties are not able to resolve them amicably within Sixty (60) days or any mutually agreed further period from the date of start of such negotiations, and the value of dispute is over Rs 60,00,000/- (Rs Sixty Lakhs) the same shall be resolved by arbitration in accordance with the Arbitration and Conciliation Act, 1996. The dispute may be referred to arbitration by either Party only after notice in writing to the other, clearly mentioning the nature of the dispute/ differences. Such arbitration shall be conducted by an arbitral tribunal consisting of three arbitrators one arbitrator to be appointed by each Party, and the third arbitrator to be nominated by such arbitrators appointed by the parties. The Arbitration and Conciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue for the arbitration proceedings shall be Mumbai. All the arbitration proceedings shall be carried out in English language.

**Application Law & Jurisdiction**

This Agreement shall be governed by and construed in accordance with the laws of India in force and the Courts of MUMBAI shall have exclusive jurisdiction.

**END OF TERMS OF SERVICE**

If you have any questions or concerns regarding this Agreement, please contact us at [support@graded.co.in](mailto:support@graded.co.in).

SIES College of Arts, Science, and Commerce

Sign: *Dr. Uma Shankar*  
Name: DR. UMA . SHANKAR  
Title: Principal,  
SIES College of Arts, Science & Commerce  
Sion (West), Mumbai - 400 022.  
Date: 27.08.2018



## 6.2.3 : Screenshots the Implementation of E-governance in areas of operation

### 4. EXAMINATION

The image displays two screenshots of the Graded website. The top screenshot shows the 'ER Admin Dashboard' on a tablet, featuring a sidebar with navigation options like 'Autonomous University Setting', 'College History', and 'Active Users'. The main content area includes four summary cards: '3743 Total Students', '155 Total Examinations', '14 Active Institutions', and '462 Active Exams'. Below these are two bar charts labeled 'STUDENT' and 'STUDENT' showing data trends. A smartphone in the foreground displays a mobile version of the dashboard. The bottom screenshot shows a 'Get in touch' and 'Request a Demo' form. The 'Request a Demo' form includes fields for Name, Email (with a confirm email field), Phone, and a Message box, followed by a 'SUBMIT' button.

**Graded**  
a digital platform for universities and colleges

**ER Admin Dashboard**

3743 Total Students | 155 Total Examinations | 14 Active Institutions | 462 Active Exams

**Request a Demo**

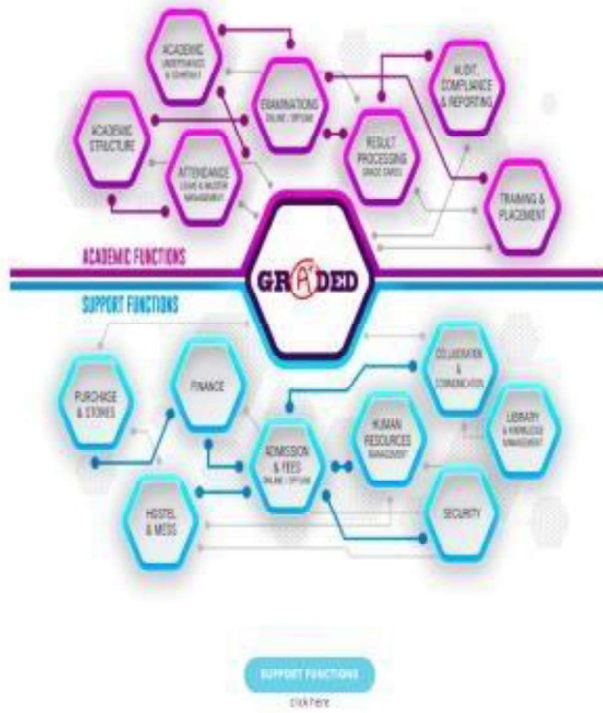
Name \*  
[Input Field]

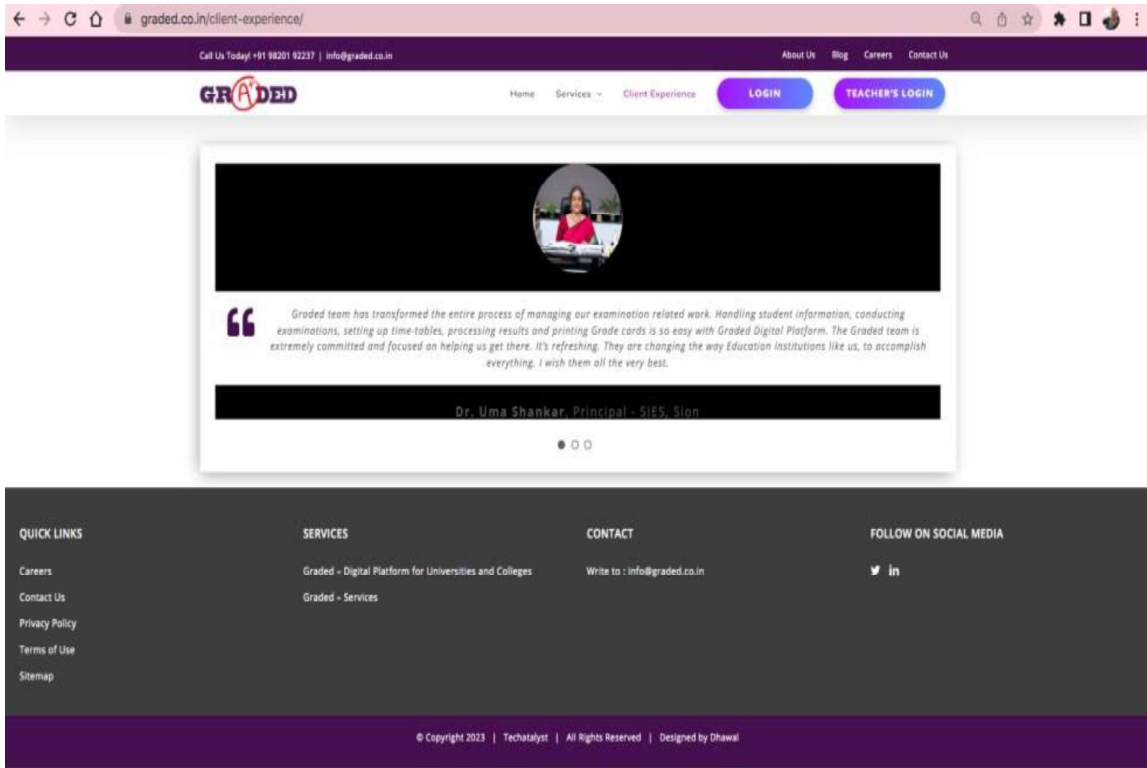
Email \*  
[Input Field] | Confirm Email  
[Input Field]

Phone \*  
[Input Field]

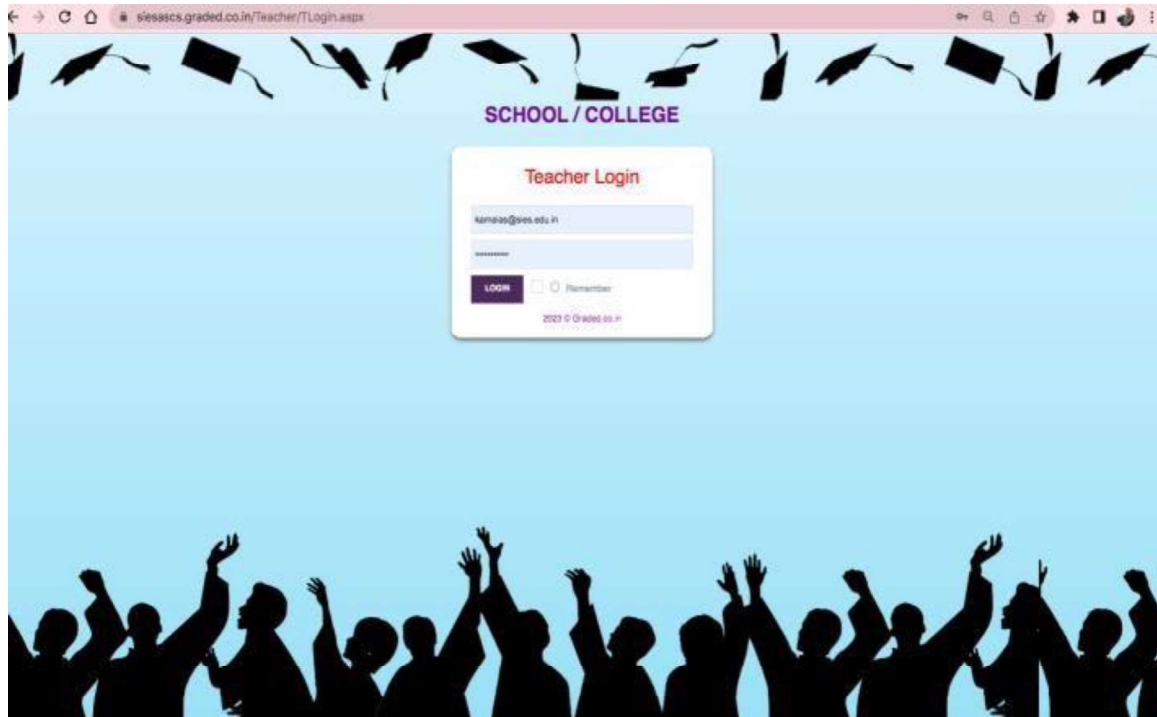
Message  
[Text Area]

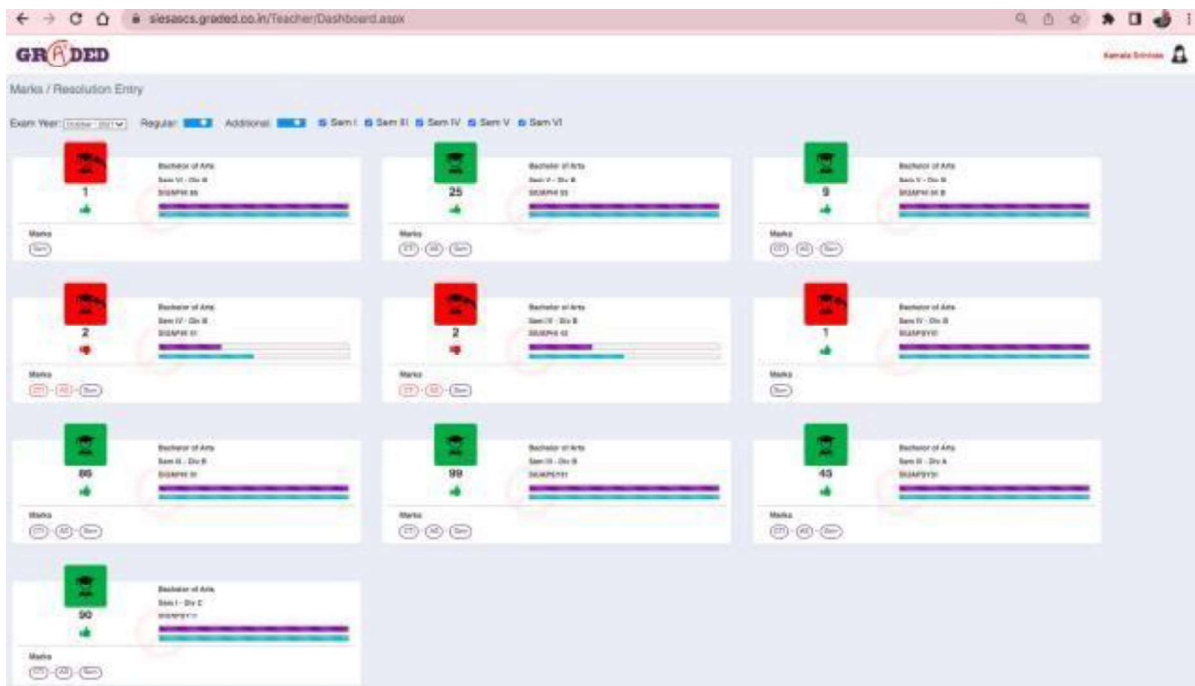
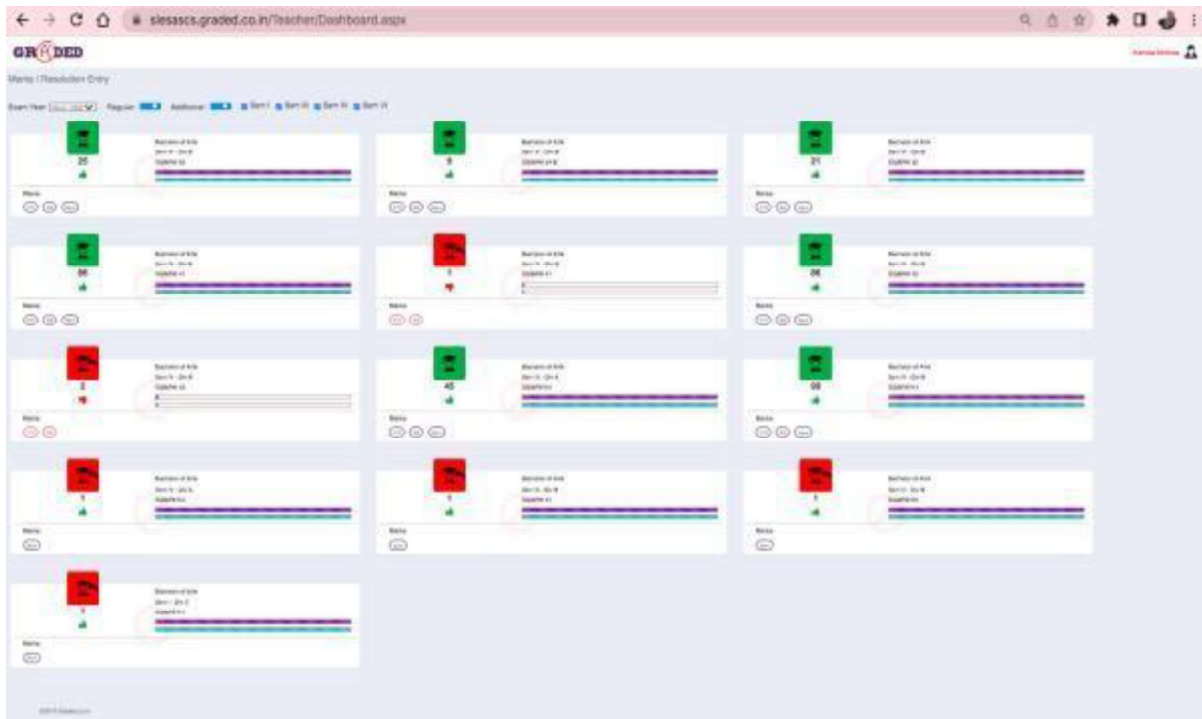
SUBMIT





## Teacher Login-in





Dr. Uma Shankar  
Principal